

## **CRITERIA FOR DISABILITY DOCUMENTATION**

Troy University does not provide documentation/testing for students. It is the student's responsibility to provide appropriate documentation to this office and to request accommodations. Appropriate documentation is being defined as that which meets the following criteria:

### **Health Condition, Mobility, Hearing, Speech, or Visual Impairment:**

A letter or report from treating physician, orthopedic specialist, audiologist, speech pathologist, or ophthalmologist (as appropriate), which includes:

1. Clearly stated diagnosis
2. Defined levels of current functioning and any limitations
3. Current treatment and medication
4. Current letter/report type on letterhead, dated and signed (within 1 year)

### **Psychological Disorder**

A letter or report from a mental health professional (psychiatrist, psychologist, neuropsychologist, licensed professional counselor, clinical social worker), which includes:

1. Clearly stated diagnosis based on upon DSM criteria
2. Defined levels of functioning and any limitations
3. Supporting documentation (i.e. test date, history, observations, etc.)
4. Current treatment and medication
5. Current letter/report type on letterhead, dated and signed (within 1 year)

### **Traumatic Brain Injury (TBI)**

A comprehensive evaluation by a rehabilitation counselor, speech-language pathologist, orthopedic specialist, and/or neuropsychologist (or other specialists as appropriate), which includes:

1. Assessment of cognitive abilities, including processing speed and memory
2. Analysis of educational achievement skills and limitations (reading comprehension, written language, spelling, and mathematical abilities)
3. Defined levels of functioning and limitations in all affected areas (communication, vision, hearing mobility, psychological, seizures, etc.)
4. Current treatment and medication
5. Current letter/report type on letterhead, dated and signed (within 1 year)

### **Learning Disabilities (LD)**

A comprehensive evaluation report from a clinical psychologist, psychiatrist, neuropsychologist, school psychologist, learning disability specialist, or diagnostician, which includes:

1. Clear statement of presenting problem, diagnostic interview
2. Educational history documenting the impact of the learning disability
3. Alternative explanations and diagnoses are ruled out
4. Relevant test data with standard scores are provided to support conclusions
5. Clearly stated diagnosis of a SPECIFIC learning disability based on the DSM
6. Defined levels of functioning and any limitations, supported by evaluation data
7. Current report, dated and signed (within 3-5 years)

Note: High school IEP, 504 plan and/or letter from a physician or other professional will not be sufficient to document a learning disability.

### **Attention Deficit Disorder (ADD) or Attention Deficit Hyperactivity Disorder (ADHD)**

A comprehensive evaluation report from a physician, psychiatrist, clinical psychologist, neurologist, licensed clinical or educational psychologist, which includes:

1. A clear statement of presenting problem; diagnostic review
2. Evidence of early and current impairment in at least two different environments
3. Alternative explanations and diagnosis are ruled out
4. Relevant test data with standard scores are provided to support conclusions
5. Clearly stated diagnosis of ADD or ADHD based on DSM criteria
6. Defined levels of functioning and any limitations, supported by evaluation data
7. Current letter/report type on letterhead, dated and signed (within 3 years)

Note: High school IEP, 504 plan, and/or letter from a physician or other professional will not be sufficient to document ADD or ADHD. Medication cannot be used to imply a diagnosis.

*It is the official policy that Troy University does not discriminate on the basis of sex, age, color, race, national origin, gender, political or religious opinions or affiliations, disability, disabled veteran/Vietnam-era Veteran status, or sexual preference/orientation in its admissions, education, employment, or access to its programs. Persons requiring reasonable accommodations under the Americans with Disabilities Act (ADA) should contact the ADA Coordinator on their respective campus.*